



**Minute Book
for the Inaugural Annual General Meeting of the**

**AUSTRALIAN NAPPY NETWORK LIMITED
A.C.N. 128 449 187
REGISTERED OFFICE:
18 Camberwell Road Hawthorn East Victoria 3123**

Date: On Sunday 29th November 2009, 9:00pm AESTD

Held At: on Skype Public Chat

Present:

- Amanda Walsh
- Andrea Benham
- Daniel Westerman
- Fiona Hutchinson
- Fiona Young
- Janice Smith Gisler
- Jaymee VanderHeul
- Kelli Haynes
- Kira Jessup
- Lesley Fletcher
- Louise Scott
- Lucy Westerman
- Michelle Prince
- Natasha Leslie
- Rebekah Boldery
- Renae O'Brien
- Sarah McDonald
- Shane Fletcher
- Tiffany Sirisisavath

Apologies: **Apologies with Proxies**
(Absent) 3 proxies submitted to Chairperson for recording.

Apologies
Michelle Toia, Joanne Ipock, Jess Cameron,

Committee Report: **1. Confirmation of Minutes from 2008 AGM**
Lucy welcomed those in attendance to the 2009 Annual General Meeting of the Australian Nappy Network Ltd (ANN).

Lucy moved to adopt of the minutes from the 2008 AGM as presented.
Daniel 2nd.



Motion carried.

2. Welcome from ANN Secretary

Lucy welcomed those in attendance to the inaugural Annual General Meeting of the Australian Nappy Network Ltd (ANN).

There were sufficient numbers of members (19) present to reach quorum (at least 10% of 153).

Lucy moved to accept the Meeting as the 2009 Australian Nappy Network AGM.
Fiona 2nd.

Motion carried

3. Treasurers Report including Auditor's Report

Lucy introduced Andrea Benham to present the Treasurer's Report for the financial year ending 30 June 2009 and table for your acceptance the audited accounts covering the twelve month period from 1 July 2008 to 30 June 2009.

Andrea took over the Treasurer's role from Fiona Young in November last year.

We started the financial year in a great position, carrying forward retained profits from our first year of operation of \$7,382.

During this financial year our revenues increased from \$16,850 to \$29,432. The ANN's main source of revenues is from Sponsorships, of which we received \$19,200 during the financial year. Income is also derived from merchandise sales, donations, memberships and entry fees from the Great Down Under Nappy Hunt (GDUNH).

A decision was made during the year to cease charging a membership fee.

Members were offered the option of a voluntary donation in its place. This has seen a small reduction in this income stream.

The ANN had expenditure of \$18,334 during 2008/2009. This amount consisted of monies spent on promotional materials (including Reusable Nappy Week) of \$9,448. Expenditure on the calendar, the GDUNH and demo kits was \$4,215. Administration expenses, such as audit fees, insurance, postage, trademark registration and bank fees was \$4,671. This amount included \$1,731 for insurance and \$1,538 in audit fees.

The bottom line for 2008/2009 was an operating profit of \$11,098 with cash in hand of \$18,405, a very satisfying result.

Since balance date the ANN has seen an increase in Sponsors, which is extremely pleasing to note. We have also made the decision to upgrade our website at a cost of \$4,792.

Going forward we hope to continue to increase our revenues from sponsorships, to enable the ANN to continue to fund Reusable Nappy Week and to further develop our advocacy endeavours.



I move that this report and the audited accounts covering the twelve month period from 1 June 2008 to 30 June 2009 be accepted and invite you to raise any queries you may have regarding this report.

Fiona 2nd

Motion Carried

4. Sponsorship Report

Lucy introduced Shane Fletcher, our Sponsorship coordinator to present a summary of Sponsorship.

In the 12 months since our last AGM we have received \$17 775 in Sponsorship, from 28 Sponsors. This is slightly down on last year, as we gave a lot of our Sponsors an extra 3 months of Sponsorship as a thank you for their support.

We had 7 new sponsors sign up during the year, with most of our original Sponsors renewing, although a couple of businesses closed up shop. We currently have 4 Platinum Sponsors, 10 Silver Sponsors & 10 Bronze Sponsors.

The full list of current sponsors can be found in page 9 of the Annual Report.

Fiona Young moved that we accept Sponsorship Report as submitted.

Natasha Leslie 2nd

Motion Carried

5. Membership Report

I have held the position of membership coordinator again, and now present the membership report.

We have had a very successful year in terms of member recruitment since the last AGM, with our membership numbers increasing from 69 members in our first year of operation to 153 in our second. This is in part attributed to extensions of memberships offered earlier in the year, as well as our removal of fees from all membership and subscriptions in May. It was decided that free membership was the most appropriate approach to member recruitment. The change reflected our recognition that our members are our most dedicated volunteers and we prefer not to ask our volunteers to pay for the privilege of helping us out.

Our focus into the 2010 will continue to be:

- Maintaining member numbers and encouraging renewals;
- Obtain feedback from members about expectations, experiences and suggestions for improving the member experience.
- Recruiting more members to bring our numbers up moderately;
- Expanding and supporting our teams of volunteers from our pool of members
- Instituting and maintaining a reliable, efficient electronic database to reduce time spent on administration.



Lucy moved that we accept Membership Report as submitted.

Andrea 2nd

Motion Carried

6. Secretary's Report on General Activities of ANN since incorporation

Lucy presented a summary of Activities of ANN since incorporation.

The past year has seen ANN grow from strength to strength, with more members, events and sponsors on board than in our first official year of operation. We have seen new faces and energy take on old and new positions with gusto and enthusiasm, while founding members have started to step back allowing for fresh perspectives, ideas and enthusiasm. Even more than last year, we are excited by the recent activity and inspired potential active members, directors and sponsors can see.

For further details about our events and activities, please see our Annual Report.

Due to running short of time, I failed to reflect adequately on the fantastic efforts of those in Queensland, New South Wales and Western Australia in particular who have coordinated regular social and advocacy events, and forged some fantastic relationships with stake holders. We'd like to send especially enormous thanks to you all. I won't name names, as I know I will omit someone by mistake and offend them, but you know who you are.

Fiona Young moved that we accept the Secretary's Report as submitted.

Michelle 2nd

Motion Carried

Acceptance of resignation and notice of appreciation for resigning Directors/Office bearers

Fiona Young, Shane Fletcher and Daniel Westerman resigned as Directors. Lucy Put forward a notice of gratitude for their efforts, contributions, time, brain power, etc etc. over the past 2 years (plus).

Shane Fletcher also resigned as Sponsorship Coordinator & Webmaster.

Daniel 2nd

Motion Carried.

7. Nomination of Directors

Lucy moved that Natasha Leslie be received, considered and adopted as a Director on the board of ANN.

Shane 2nd

Motion Carried

Lucy moved that Kira Jessup be received, considered and adopted as a Director



on the board of ANN.

Michelle 2nd

Motion Carried

Lucy moved that Lucy Westerman, Michelle Prince, Andrea Benham, Kelli Haynes retain their positions as Directors.

Lesley 2nd

Motion Carried

8. General Business as raised in advance

None submitted.

Closure: *Motion to Close the meeting at 9:42pm AESDT, 30/11/2008*
Daniel 2nd

Signed as a true and correct record:

Name
Position
Date

Attachments

Appendix 1. AUDITORS REPORT